

**Enrolled Minutes of the Sixty-Third Regular or Special Meeting  
For the Twenty-Eighth Highland Town Council  
Regular Meeting  
Monday, June 11, 2018**

*Study Session.* The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, June 11, 2018 at 6:45 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

**Silent Roll Call:** Councilors Bernie Zemen, Mark Herak, Dan Vassar, Steve Wagner and Konnie Kuiper were present. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**General Substance of Matters Discussed.**

1. The Town Council reviewed and discussed the agenda of the imminent regular meeting.
2. The Town Council discussed the prohibition on Fire Truck sirens for the Independence Day Twilight Parade.

The study session ended at 6:59 O'clock p.m.

*Regular meeting.* The Twenty Eighth Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, June 11, 2018 at 7:00 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Mark A. Herak presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Dan Vassar reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

**Roll Call:** Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, Steve Wagner and Konnie Kuiper. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Additional Officials Present:** Rhett L. Tauber, Esq., Town Attorney; Mark Knesek, Operations Director; Peter Hojnicki, Metropolitan Police Chief; William R. Timmer, Jr., CFOD, Fire Chief; Kathy DeGuilio-Fox, Redevelopment Director; Alex M. Brown, CPRP, Parks and Recreation Superintendent; and Kenneth J. Mika, Building Commissioner, were present.

*Also present:* Larry Kondrat, Board of Waterworks Directors; and Ed Dabrowski, IT Director (Contract) were also present.

**Minutes of the Previous Meetings:** The minutes of the regular meeting of 14 May 2018 and the special meeting of June 04, 2018 were approved by general consent.

**Special Orders:**

1. **Advisory Board of Zoning Appeals Docket:** A petition for a Use Variance for property located 2914 Highway Avenue, Highland, to allow the petitioner to operate an Adult Day Care Facility on the site. HMC Section 18.40.030 does not include Adult Day Care Facilities as a permissible use in the zoning district in which the property exists. The property is currently zoned as B-2 Central Business District. Petitioner: Mr. Uko Uko, 766 W. 65<sup>th</sup> Lane, Merrillville, Indiana, by his attorney, Dianne Craft. The Advisory

Board of Zoning Appeals by a vote of four (4) in favor and zero (0) opposed acted to unfavorably recommend the request for the use variance for the property. The ABZA acted at its meeting of 25 April 2018. The findings of fact were memorialized and the board approved the facts in written form at its meeting of 23 May 2018. (90 days tolls on 24 July 2018).

*Pursuant to IC 36-7-4-918.6, the Town Council may either accept the unfavorable recommendation and DENY the requested use variance or it may reject (over rule) the unfavorable recommendation and GRANT the use variance. If not acted upon by the Town Council within the 90 days described above, the action of the Advisory Board of Zoning Appeals stands.*

### Comments

1. Mr. Uko, petitioner, was present and stated his intentions for the use of the building. There were no further comments.

Councilor Zemen moved to accept the unfavorable recommendation of the Advisory Board of Zoning Appeals and to deny the use variance. Councilor Vassar seconded. Upon a roll call vote, there five affirmatives and no negatives. The motion passed. The use variance was denied.

2. **Executive Proclamation:** A Proclamation in Recognition of the Sixtieth Anniversary of the Chapter of Kiwanis International, Indiana District, Calumet Division in the Town of Highland, Commending the Club, and its Members for their Contributions to Community Life in Highland.

The Town Clerk-Treasurer read aloud the proclamation and the Town Council President approved it with his signature. There were representatives from the Highland Kiwanis Club present to accept the proclamation.

#### TOWN OF HIGHLAND PROCLAMATION of the TOWN EXECUTIVE

##### A PROCLAMATION in RECOGNITION of the SIXTIETH ANNIVERSARY of THE CHAPTER OF KIWANIS INTERNATIONAL, INDIANA DISTRICT, CALUMET DIVISION in the TOWN of HIGHLAND, COMMENDING THE CLUB AND ITS MEMBERS FOR THEIR CONTRIBUTIONS to COMMUNITY LIFE in the TOWN of HIGHLAND

**Whereas**, Three Score years ago, June 11, 1958, thirty or more business leaders, who shared a deep commitment to building a stronger and vibrant community, did organize a chapter of Kiwanis International, to be known as the Highland Kiwanis Club, which would gather for fellowship and doing civic service in the Town of Highland; and

**Whereas**, Under the founding leadership of *Stanley Liszczak*, as its first president, and with its several successive presidents, this chapter marks this year, sixty years of good works, that fortified and fostered this community -- first under the motto "*We Build*" and since 2005, under the motto of "*Serving the Children of the World*", all by making our community better for Highland's children; and

**Whereas**, The Indiana District, organized on December 27, 1918, becoming the 8<sup>th</sup> of the original twenty-nine Kiwanis Districts, will mark its centenary this year, adding even more import to the Highland Club's sixtieth anniversary; and

**Whereas**, The members of the Highland Kiwanis Club, in its many activities and good works continue to offer positive contributions to community life, and by the quality of their contributions, enhancing the civic life of Highland, do fully evidence the defining statement of Kiwanis International as a "*global organization of volunteers dedicated to improving the world one child and one community at a time*"; and

**Whereas**, This community continues to benefit from the presence and efforts of this club as a contributor to its civic life, using instruments such as the Kiwanis Peanut Days and Pancake Breakfasts, fostering future leadership with a Key Club chapter at Highland High School, supporting organizations such as Nazareth Home, Haven House and Riley Hospital for Children as well as conducting activities of support and comfort to Shots for Tots, Salvation Army, Veterans Day programs, and countless others; and

**Whereas**, It is most appropriate that we recognize this occasion of great pith and moment in the life of the Highland Kiwanis Club marking an anniversary evidenced by sixty years of unbroken devotion to the life of the community of Highland and its children; and

**Whereas**, The Town of Highland and I wish to congratulate the **Highland Kiwanis Club**, of the Calumet

Division of the Indiana District of Kiwanis International, for marking sixty years of building and improving Highland, one child at a time,

**Now, Therefore,** I, Mark A. Herak, by virtue of the authority vested in me as President of the Town Council of the Town of Highland, Lake County, Indiana, now hereby acknowledge and commend, in its sixtieth anniversary, of the **Highland Kiwanis Club**;

**Further,** I extend to you every glad wish and hope that you will mark many more such meaningful anniversaries in civic service and a future of possibility.

**In Witness Whereof,** I have hereunto set my hand and caused the Corporate Seal to be affixed at the Highland Municipal Building this 11<sup>th</sup> day of June in the year of our Lord, Two thousand eighteen, the Incorporation of Highland, the one hundred second, and the Independence of the United States of America, the two hundred forty-second.

TOWN of HIGHLAND, INDIANA  
BY ITS TOWN COUNCIL PRESIDENT

Mark A. Herak

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer

**3. Executive Proclamation:** A Proclamation Commending and Affirming the Selection by the Board of Directors of the Main Street Bureau of the Redevelopment Department of the Third Poet Laureate of Highland.

(a) Reading and Execution of Proclamation. The Town Clerk-Treasurer read aloud the proclamation and the Town Council president approved it with his signature.

TOWN of HIGHLAND  
PROCLAMATION of the TOWN EXECUTIVE

**A Proclamation Commending and Affirming the Selection Supported by the Board of Directors of the Main Street Bureau of the Redevelopment Department the Third Poet Laureate of Highland, Alaina Polen.**

**Whereas,** The Thirty-fifth President of the United States of America, John F. Kennedy, well instructed us: "*When power leads man towards arrogance, poetry reminds him of his limitations. When power narrows the area of man's concern, poetry reminds him of the richness and diversity of his existence. When power corrupts, poetry cleanses;*"

**Whereas,** Poetry has power to enrich, enliven, elevate and enhance the human experience for persons who inhabit all walks of life, both learned and lay;

**Whereas,** Throughout history, poetry has at times inspired and at other times challenged people with the highest ideals of character, conduct and patriotism to reflect and respond to matters of great pith and moment;

**Whereas,** The Board of Directors of the Main Street Bureau of the Highland Redevelopment Department, developed a project to recruit and select a person to become the third *Poet Laureate of Highland*;

**Whereas,** The Board of Directors of the Main Street Bureau of the Highland Redevelopment Department, believed such a project to be of great public import offering great benefits to community comity and well-being;

**Whereas,** The Board of Directors of the Main Street Bureau of the Highland Redevelopment Department, reviewed recommendations and references and then chose the finalist to become the *third Poet Laureate of Highland*;

**Whereas,** Highland resident **Alaina Polen**, was selected to be the third *Poet Laureate of the Town of Highland*, evidencing her place as a community leader, reflecting time honored values associated with the humane letters and the power of words to engage the imagination as well as elevate the spirit; and

**Whereas,** It is most appropriate that we recognize the person selected as well as the people whose work led to the naming of the third Highland Poet Laureate;

**Now, Therefore,** I, Mark A. Herak, by virtue of the authority vested in me as President of the Town Council of the Town of Highland, Lake County, Indiana, now hereby proclaim, recognize, commend and designate **Alaina Polen** *Poet Laureate and Consultant in Poetry to the Town of Highland, the Third*;

**Further,** I extend appreciation to Julie Larson and her fellow Members of the Board of Directors of the Main Street Bureau of the Highland Redevelopment Department for their hand in the project that encouraged this significant moment;

**Still Further,** I urge the citizens of Highland to celebrate **Alaina Polen** *Poet Laureate and Consultant in Poetry to the Town of Highland, the Third* and this most commendable designation, by reading, writing and listening to poetry;

**IN WITNESS WHEREOF,** I hereunto set my signature and cause the corporate seal of the municipality to be affixed,

this 11<sup>th</sup> day of June 2018, as the sixty-seventh municipal executive of the Town and a member of its Town Council, the twenty-eighth.

TOWN of HIGHLAND, INDIANA  
By its TOWN COUNCIL PRESIDENT

Mark A. Herak, President

Attest:

Michael W. Griffin IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer

- (b) Introduction of Ms. Alaina Polen, *Poet Laureate and Consultant in Poetry to the Town of Highland, the Third*. The Redevelopment Director introduced Ms. Polen. Ms. Polen read aloud a poem.

**Staff Reports:** The following staff reports were received and filed.

• **Building & Inspection Report for May 2018**

Permit Type	Number	Residential	Commercial	Est. Cost	Fees
Commercial Buildings:	0	0	0	\$0.00	\$0.00
Commercial Additions or Remodeling:	3	0	3	\$627,193.00	\$8,464.50
Signs:	6	0	6	\$77,604.00	\$2,397.50
Single Family:	0	0	0	\$0.00	\$0.00
Duplex/Condo:	0	0	0	\$0.00	\$0.00
Residential Additions:	0	0	0	\$0.00	\$0.00
Residential Remodeling:	88	88	0	\$486,590.00	\$10,489.00
Garages:	2	2	0	\$54,800.00	\$1,085.50
Sheds:	1	1	0	\$5,383.00	\$212.50
Decks & Porches:	10	10	0	\$41,619.00	\$2,320.00
Fences:	31	31	0	\$113,015.00	\$3,717.00
Swimming Pools:	6	6	0	\$0.00	\$492.00
DrainTile/ Waterproofing:	8	8	0	\$62,247.00	\$1,381.00
Miscellaneous	2	2	0	\$0.00	\$237.50
<b>TOTAL:</b>	<b>157</b>	<b>148</b>	<b>9</b>	<b>\$1,468,451.00</b>	<b>\$30,796.50</b>
<b>Electrical Permits</b>	16	16	0		\$1,227.00
<b>Mechanical Permits</b>	17	15	2		\$1,513.00
<b>Plumbing Permits</b>	7	5	2		\$737.50
<b>Water Meters</b>	5	4	1		\$1,150.00
<b>Water Taps</b>	0	0	0		\$0.00
<b>Sewer/Storm Taps</b>	0	0	0		\$0.00
<b>TOTAL Plumbing:</b>	<b>12</b>	<b>9</b>	<b>3</b>		<b>\$1,887.50</b>

**May Code Enforcement:**

Investigations: 84  
Citations: 10  
Warnings: 84

**May Inspections:**

Building: 35      Electrical: 25      Plumbing: 09      HVAC: 07  
Electrical Exam: 01

• **Fire Department Report for May**

<u>Type of Call</u>	<u>Month</u>	<u>1<sup>st</sup> half of year</u>
General Alarms	16	73
Paid Still Alarms	38	119
Still Alarms	06	18
<b>Total Alarms:</b>	<b>60</b>	<b>210</b>

• **Workplace Safety Report for May**

There were two workplace incidents to report in May. The following report was filed.

Department	Injuries this Month	Year to Date 2018	Total in 2017	Restricted Days 2018	Lost Workdays This Year (2018)	Restricted Days Last Year (2017)	Lost Workdays Last Year (2017)
Parks	0	1	0	0	0	0	0
Fire	0	0	0	0	0	0	0
Police	1	2	6	0	0	0	365
Street	0	0	0	0	0	0	0
Water & Sewer	1	2	2	0	0	0	0
Maint.	0	1	2	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>2</b>	<b>6</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>365</b>

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

**Appointments:**

• **Statutory Boards and Commissions**

*Executive Appointments* (May be made in meeting or at another time by Town Council President)

- Waterworks Board of Directors:** (1) appointment to be made by Town Council President. (Note: Currently One vacancy (D) formerly held by Matt Timmer). Current composition of the board is two Republicans, two Democrats and one vacancy. No more than three of any one party under state law.

The Town Council President announced his intention to appoint **Curt Schroeder** (D), 8100 Johnston Street, Highland. The Town Council President noted that his application was pending.

*Legislative Appointments*

**Home Rule Commissions**

- Community Events Commission:**

(1) appointments to be made by the Town Council. **Term: 4 years.** (Note: vacancy of, which term expires January 2022)

(2) appointments to be made by the Town Council. **Term: 1 year.** (Note: Currently two (2) vacancies)

Councilor Zemen moved the appointment of the following persons for one-year terms on the Community Events Commission. Councilor Vassar seconded. Upon a roll call

vote, there were five affirmatives and no negatives. The motion passed. The following named persons were appointed to the Community Events Commission.

Elizabeth Alakel  
3048 100<sup>th</sup> Place

Victoria Smith  
9801 Fifth Street

#### Unfinished Business and General Orders:

1. **Proposed Ordinance No. 1675:** An Ordinance of the Town of Highland, Indiana Concerning the Funding of Capital Improvement Projects by the Park and Recreation Board of the Town and Other Matters Therewith. *The Parks and Recreation Department by its Park and Recreation Board has proposed an addition to the current Lincoln Community Center to be financed with Capital Lease Financing. If the Town Council approves moving forward with the passage of this ordinance, the Park and Recreation Board will conduct a further hearing on the proposal, Thursday, June 21, 2018 at 7:00 p.m. at the municipal building.*

Councilor Vassar introduced and moved the consideration of Ordinance No. 1675 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The ordinance could be considered at the same meeting of its introduction.

Councilor Vassar moved the passage and adoption of Ordinance No. 1675 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The ordinance was passed and adopted at the same meeting of its introduction.

#### TOWN OF HIGHLAND ORDINANCE NO. 1675

#### AN ORDINANCE OF THE TOWN OF HIGHLAND, INDIANA, CONCERNING THE FUNDING OF CAPITAL IMPROVEMENT PROJECTS BY THE PARK AND RECREATION BOARD OF THE TOWN AND OTHER MATTERS CONNECTED THEREWITH

**WHEREAS**, The Board of Parks and Recreation (the "Board") of the Town of Highland, Indiana (the "Town"), has made a preliminary determination to enter into a lease or an amendment to lease to finance the 2018 Lincoln Center Expansion Project which consists of the renovation, expansion and improvement to the Lincoln Community Center, including the equipping thereof (collectively, the "Project"), and all necessary and incidental costs of issuance; and

**WHEREAS**, The Town Council of the Town is authorized to approve the issuance of obligations of the District by the Board, and to approve lease agreements entered into by the District to finance capital improvements; and

**WHEREAS**, The Board has elected that the local public question specified in INDIANA CODE 6-1.1.-20-3.6 shall apply to the proposed Project,

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Highland, Indiana, That:

**Section 1.** The Town Council approves the Board's election to apply the local public question specified in INDIANA CODE 6-1.1.-20-3.6 shall apply to the proposed Project;

**Section 2.** That if a majority of the eligible voters voting on the public question concerning the Project vote in favor of the public question, the Town Council hereby approves a lease or amendment to lease with the following parameters to provide for the construction of the Project: (i) a maximum term of 22 years, with a maximum annual lease rental attributable to the Project of \$1,220,000, (ii) maximum annual lease rental estimated based upon an estimated principal amount of bonds of \$15,000,000 and estimated interest rate of 5.00% and total interest costs of \$4,433,000, and (iii) after the District enters into the proposed lease or the amendment to lease and the bonds are issued, the debt service levy will increase by an estimated maximum of \$1,220,000 and the debt service rate will increase by an estimated maximum of \$0.1081;

**Section 3.** This ordinance shall be in full force and effect from and after its passage.

Introduced and filed on the 11th day of June, 2018. Consideration on same day or at same meeting of introduction experienced a vote of 5 in favor and 0 opposed, pursuant to INDIANA CODE 36-5-2-9.8.

**DULY ORDAINED AND ADOPTED** this 11th day of June, 2018, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL OF THE TOWN OF  
HIGHLAND, INDIANA

/s/Mark A. Herak, President

ATTEST:

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer

- 2. Resolution No. 2018-21:** A Resolution Authorizing a Temporary Interfund Loan or Transfer pursuant to IC 36-1-8-4 for the Corporation (Non-Exempt) Bond and Interest Fund.

Councilor Zemen moved the passage and adoption of Resolution No. 2018-21. Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**Town of Highland  
RESOLUTION NO. 2018-21**

**A RESOLUTION AUTHORIZING TEMPORARY INTERFUND LOAN or TRANSFER PURSUANT to IC 36-1-8-4 FOR THE SANITARY DISTRICT BOND AND INTEREST FUND.**

**Whereas,** The Clerk-Treasurer has advised the Town Council that cash balance in the **Sanitary Non-Exempt District Bond & Interest Fund** is not sufficient to meet its regular operating expenses prior to the receipt of the semi-annual distribution of ad-valorem revenues so it has become necessary to temporarily borrow money to enhance the fund;

**Whereas,** The Clerk-Treasurer has advised that there is sufficient money on deposit to the credit of the **Municipal Cumulative Capital Development Fund** that can be temporarily transferred;

**Now, Therefore Be it Resolved** by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That the amount of **\$325,119.00** be borrowed for the **Sanitary District Non- Exempt Bond Fund** with the amount of **\$325,119.00** to be loaned by the **Municipal Cumulative Capital Development Fund**;

**Section 2.** That said loan in the amount of **\$325,119.00** be repaid to the **Municipal Cumulative Capital Development Fund** of the Town of Highland upon receipt of sufficient tax or other monies in the **Sanitary District Non-Exempt Bond and Interest Fund** with such loan to be repaid no later than December 31, 2018, subject to IC 36-1-8-4(b).

**Duly Passed and Adopted** by the Town Council of the Town of Highland, Lake County, Indiana, this 11<sup>th</sup> day of June 2018. Having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Mark Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

- 3. Resolution No. 2018-22:** A Resolution Authorizing a Temporary Interfund Loan or Transfer pursuant to IC 36-1-8-4 for the Sanitary District Bond and Interest Fund.

Councilor Wagner moved the passage and adoption of Resolution No. 2018-22. Councilor Zemen seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

Town of Highland  
RESOLUTION NO. 2018-22

A RESOLUTION AUTHORIZING TEMPORARY INTERFUND LOAN or TRANSFER PURSUANT to IC 36-1-8-4 FOR THE CORPORATION BOND AND INTEREST (NON-EXEMPT) FUND.

Whereas, The Clerk-Treasurer has advised the Town Council that cash balance in the **Corporation Non-Exempt Bond & Interest Fund** is not sufficient to meet its regular operating expenses prior to the receipt of the semi-annual distribution of ad-valorem revenues so it has become necessary to temporarily borrow money to enhance the fund;

Whereas, The Clerk-Treasurer has advised that there is sufficient money on deposit to the credit of the **Municipal Cumulative Capital Development Fund** that can be temporarily transferred;

Now, **Therefore Be it Resolved** by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That the amount of \$74,229.00 be borrowed for the **Corporation Non-Exempt Bond & Interest Fund** with the amount of \$74,229.00 to be loaned by the **Municipal Cumulative Capital Development Fund**;

**Section 2.** That said loan in the amount of \$74,229.00 be repaid to the **Municipal Cumulative Capital Development Fund** of the Town of Highland upon receipt of sufficient tax or other monies in the **Corporation Non-Exempt Bond & Interest Fund** with such loan to be repaid no later than December 31, 2018, subject to IC 36-1-8-4(b).

**Duly Passed and Adopted** by the Town Council of the Town of Highland, Lake County, Indiana, this 11<sup>th</sup> day of June 2018. Having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

/s/Mark Herak, President (IC 36-5-2-10)

Attest:

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

4. **Resolution No. 2018-23:** A Resolution Authorizing a Temporary Interfund Loan or Transfer pursuant to IC 36-1-8-4 for the Waterworks District Bond and Interest Fund.

Councilor Zemen moved the passage and adoption of Resolution No. 2018-23. Councilor Vassar seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

Town of Highland  
RESOLUTION NO. 2018-23

A RESOLUTION AUTHORIZING TEMPORARY INTERFUND LOAN or TRANSFER PURSUANT to IC 36-1-8-4 FOR THE WATERWORKS DISTRICT BOND AND INTEREST FUND.

Whereas, The Clerk-Treasurer has advised the Town Council that cash balance in the **Water District Bond & Interest Fund** is not sufficient to meet its regular operating expenses prior to the receipt of the semi-annual distribution of ad-valorem revenues so it has become necessary to temporarily borrow money to enhance the fund;

Whereas, The Clerk-Treasurer has advised that there is sufficient money on deposit to the credit of the **Rainy Day Fund** that can be temporarily transferred, as authorized in HMC Section 3.45.180(A)(1);

Now, **Therefore Be it Resolved** by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That the amount of \$16,077.00 be borrowed for the **Water District Bond & Interest Fund** with the amount of \$16,077.00 to be loaned by the **Rainy Day Fund**;

**Section 2.** That said loan in the amount of \$16,077.00 be repaid to the **Rainy Day Fund** of the Town of Highland upon receipt of sufficient tax or other monies in the **Water District Bond & Interest Fund** with such loan to be repaid no later than December 31, 2018, subject to IC 36-1-8-4(b).

**Duly Passed and Adopted** by the Town Council of the Town of Highland, Lake County, Indiana, this 11<sup>th</sup> day of June 2018. Having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of

HIGHLAND, INDIANA

Mark Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

5. **Resolution No. 2018-24:** A Resolution Authorizing a Temporary Interfund Loan or Transfer pursuant to IC 36-1-8-4 for the Redevelopment District Bond and Interest Fund.

Councilor Wagner moved the passage and adoption of Resolution No. 2018-24. Councilor Kuiper seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**Town of Highland  
RESOLUTION NO. 2018-24**

**A RESOLUTION AUTHORIZING TEMPORARY INTERFUND LOAN or TRANSFER PURSUANT to IC 36-1-8-4 FOR THE REDEVELOPMENT DISTRICT BOND AND INTEREST FUND.**

**Whereas,** The Clerk-Treasurer has advised the Town Council that cash balance in the **Redevelopment District Bond & Interest Fund** is not sufficient to meet its regular operating expenses prior to the receipt of the semi-annual distribution of ad-valorem revenues so it has become necessary to temporarily borrow money to enhance the fund;

**Whereas,** The Clerk-Treasurer has advised that there is sufficient money on deposit to the credit of the **Redevelopment General Fund** that can be temporarily transferred;

**Now, Therefore Be it Resolved** by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That the amount of \$1,236.00 be borrowed for the **Redevelopment District Bond & Interest Fund** with the amount of \$1,236.00 to be loaned by the **Redevelopment General Fund**;

**Section 2.** That said loan in the amount of \$1,236.00 be repaid to the **Redevelopment General Fund** of the Town of Highland upon receipt of sufficient tax or other monies in the **Redevelopment District Bond & Interest Fund** with such loan to be repaid no later than December 31, 2018, subject to IC 36-1-8-4(b).

**Duly Passed and Adopted** by the Town Council of the Town of Highland, Lake County, Indiana, this 11<sup>th</sup> day of June 2018. Having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Mark Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

6. **Resolution No. 2018-25:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From And Among Major Budget Classifications in the **Information Communications Technology Fund** As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant to IC 6-1.1-18-6.

Councilor Vassar moved the passage and adoption of Resolution No. 2018-25. Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**TOWN OF HIGHLAND  
APPROPRIATION TRANSFER RESOLUTION  
RESOLUTION NO. 2018-25**

**AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the INFORMATION COMMUNICATIONS**

**TECHNOLOGY FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO IC 6-1.1-18-6.**

**WHEREAS**, It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Information Communications Technology Fund**;

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

**Section 2.** That it has been shown that certain existing unobligated appropriations of the **Information Communications Technology Fund** which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

INFORMATION COMMUNICATIONS TECHNOLOGY FUND

Reduce Accounts:	
#030-0000-20003 Miscellaneous Supplies	<u>\$ 3,000.00</u>
<i>Total 200 Series Reductions:</i>	<u>\$ 3,000.00</u>
#030-0000-39007 Misc. Service Charges	<u>\$ 38.64</u>
<i>Total 300 Series Reductions:</i>	<u>\$ 38.64</u>
#030-0000-43011 Computers/Servers	<u>\$ 2,896.36</u>
<i>Total 400 Series Reductions:</i>	<u>\$ 2,896.36</u>
Increase Account:	
#030-0000-43059 New Phone System	<u>\$ 5,935.00</u>
<i>Total 400 Series Increases</i>	<u>\$ 5,935.00</u>
<b>Total of Fund Decreases:</b>	<b>\$ 5,935.00</b>
<b>Total of Fund Increases:</b>	<b>\$ 5,935.00</b>

**DULY RESOLVED and ADOPTED** this 11<sup>th</sup> Day of June 2018 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

**7. Resolution No. 2018-26:** A Resolution Articulating The *“Sense Of The Town Council”* Regarding its Support of Comprehensive Legislative Redistricting Reform Generally and the Establishment of a Citizen-Led Redistricting Solution in Particular.

Councilor Wagner moved the passage and adoption of Resolution No. 2018-26. Councilor Kuiper seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**HIGHLAND TOWN COUNCIL  
Resolution No 2018-26**

**A RESOLUTION ARTICULATING THE “SENSE OF THE TOWN COUNCIL” REGARDING ITS SUPPORT OF COMPREHENSIVE LEGISLATIVE REDISTRICTING REFORM GENERALLY AND THE ESTABLISHMENT OF A CITIZEN-LED REDISTRICTING SOLUTION IN PARTICULAR**

**WHEREAS**, The Town of Highland was incorporated to provide certain public services to the residents of this community, all of whom are also residents of this state, and Nation, for whom their elected public servants commit their judgment and industry to promote the general welfare and common public good;

**WHEREAS,** The Highland Town Council, as the fiscal and legislative body of the Town of Highland, from time to time, encounters issues of public import and moment which invite an expression from the elected representatives as part of the public discourse on the matter;

**WHEREAS,** Article 1, Section 31 of the Indiana Constitution provides that no law shall restrain any of the inhabitants of the State from assembling together in a peaceable manner, to consult for their common good, nor from instructing their representatives, nor from applying to the General Assembly for redress of grievances;

**WHEREAS,** The current redistricting process creates a conflict of interest — as state legislators are effectively choosing their own constituents, which offends the democratic principle that voters should choose their elected officers not the other way around; and

**WHEREAS,** The redistricting process should be conducted in an open manner with meaningful opportunities for public input, dialogue and feedback, abjuring some conclave conducted behind closed doors; and

**WHEREAS,** Public input and involvement in the redistricting process will empower our communities by allowing them to elect representatives who represent their interests on issues that are important to their lives; and

**WHEREAS,** The boundaries of state legislative districts are currently drawn by legislative incumbents, often sacrificing the integrity of neighborhoods and municipalities to protect incumbent officeholders and partisan control ; and

**WHEREAS,** The boundaries of congressional districts are currently drawn by state legislatures, often sacrificing the integrity of the representation reflecting popular voter majority preferences to protect partisan control fostering undue disincentives for legislative cooperation, bipartisan work product and policy consensus that allows continuity rather than volatility in law; and

**WHEREAS,** Important principles such as the protections of the Voting Rights Act of 1965 and respect for neighborhoods and cities should be clearly listed by which a Commission should abide;

**WHEREAS,** Voters are more likely to participate when they feel that their vote will count and that they have a reasonable chance of electing candidates who represent their interests; and

**WHEREAS,** Elected officials are more responsive to constituents when voters have a choice of candidates, thus increasing accountability and serving the best interests of the voters as well as all the people of Indiana; and

**WHEREAS,** The existing redistricting and reapportionment process, proffers citizens little opportunity to correct shortcomings of these proposed districts; and,

**WHEREAS,** There is more than ample need to take steps to correct the current form of redistricting and cure the effects it endures from the mischiefs of faction; and,

**WHEREAS** The Town of Highland by and through its elected officers wishes to offer a distinct, public expression on the public import of this matter,

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Highland, Lake County, Indiana that it is the sense of the Town Council of Highland is as follows:

**Section 1.** That it is the sense of the Highland Town Council, offering its sense of the subject to call upon our Indiana General Assembly to enact comprehensive redistricting reform;

**Section 2.** The Town of Highland by and through its Town Council, offering its sense of the subject, respectfully calls upon our Indiana General Assembly, in furtherance of the comprehensive redistricting reform, that the state of Indiana *establish a citizens-led commission* composed of Indiana voters who are representative of the state's diversity, partisan balance, and geography, for all future redistricting, overseeing the process to draw the boundary lines of the Indiana Senate, Indiana House of Representatives and Congressional districts;

**Section 3.** That it is the further sense of the Highland Town Council, offering its sense of the subject to call upon our Indiana General Assembly to enact comprehensive redistricting reform as described in the forgoing sections, rendering state legislative and congressional districts drawn according discretely described criteria, in compliance with and honoring the following:

- (a) The United States Constitution's requirement of "one person, one vote", as evinced in the cases *Reynolds V. Sims* and *Baker v. Carr*;
- (b) The Voting Rights Act (VRA);
- (c) Contiguity requirements, which renders districts as a connected and contiguous area;
- (d) Respecting and to the extent possible honoring communities of interest, city, town and county boundaries;
- (e) Political competition, where this does not conflict with the above criteria; and,

(f) Compactness, where this does not conflict with the above criteria;

**Section 4.** That it is the still further sense of the Highland Town Council, offering its sense of the subject to call upon our Indiana General Assembly to enact comprehensive redistricting reform as described in the forgoing sections, that addresses of any individual, including an incumbent officeholder or candidate, shall not be considered when any district is drawn;

**Section 5.** That it is the still further sense of the Highland Town Council, offering its sense of the subject calling upon our Indiana General Assembly to enact comprehensive redistricting reform as described in the forgoing sections, that the public should be given ample, meaningful notice to participate in any Commission meetings and such meetings should be convened in at least three (3) different geographic regions of the state;

**Section 6.** That it is the still further sense of the Highland Town Council, offering its sense of the subject calling upon our Indiana General Assembly to enact comprehensive redistricting reform as described in the forgoing sections, that members of the Commission, during the redistricting process and until its final work is produced, must be prohibited from any and all off-the-record, *ex parte* communications with anyone (including lobbyists, political party officials, elected officeholders and candidates), except staff and legal counsel;

**Section 7.** That it is the still further sense of the Highland Town Council, offering its sense of the subject calling upon our Indiana General Assembly to enact comprehensive redistricting reform as described in the forgoing sections, that such legislation provide further that upon receipt of the work or report of the herein named commission, each chamber of the Indiana General Assembly consider the matter, without amendment, permitting only a vote to affirm or reject, to the extent that this conforms and complies with Article I, Section 4 of the United States Constitution and Article 4, Section 5 of the Indiana Constitution; and

**Section 8.** That it is the still further sense of the Highland Town Council, offering its sense of the subject calling upon our Indiana General Assembly to enact comprehensive redistricting reform as described in the forgoing sections, that redistricting should continue to occur once every 10 years following the decennial U.S. Census and Congressional Reapportionment;

**Section 9.** That the Clerk-Treasurer be hereby further instructed to transmit and forward this resolution to the Governor of Indiana, the Indiana State Senator from District One, the Indiana State Representative from District Twelve and such persons as may be deemed to have an interest in this matter and to encourage those persons to evidence their strong desire to see the objects and purposes of this "*Sense of the Council Resolution*" achieved.

**DULY RESOLVED and ADOPTED** this 11<sup>th</sup> Day of June 2018 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

**8. Works Board Order No. 2018-23: An Order Authorizing, Approving, Accepting and Concurring in a Permanent Drainage Easement Agreement with the Grace M. Groat as Grantor and the Town of Highland as Grantee.**

Councilor Kuiper moved the passage and adoption of Works Board Order No. 2018-23. Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**The Town of Highland  
ORDER of the WORKS BOARD NO. 2018-23**

**An Order Authorizing, Approving, Accepting and Concurring in a Permanent Drainage Easement Agreement with the Grace M. Groat as Grantor and the Town of Highland as Grantee**

**Whereas,** The Department of Public Sanitation and Sanitary District of Highland (District), through its Board of Sanitary Commissioners, has previously determined the need to make certain improvements related to storm water and related watershed management;

**Whereas,** The foregoing improvements and related storm water and watershed management requires the acquisition of public easements upon property owned by Grace M. Groat, Indiana as Grantor, for the

purpose of constructing, installing and utilizing certain improvements and related appurtenances and structures; and

**Whereas,** The Grantor wishes to grant to the Grantee, the Town of Highland, governed by and through its Town Council as the Works Board of the Town, a **permanent easement** for the purposes herein referenced, which is legally described in a companion easement agreement;

**Whereas,** The Department of Public Sanitation and Sanitary District of Highland (District), through its Board of Sanitary Commissioners, has determined that the permanent utility easement and the associated agreement for this project and all other appurtenances in, under, over and across the above described real estate would be of great public benefit and utility;

**Whereas,** The Town of Highland, through its Town Council, acting as the Works Board (hereinafter sometimes referred to as Grantee), has determined that the permanent utility easement and the associated agreement for this project and all other appurtenances in, under, over and across the above described real estate would be of great public benefit and utility;

**Whereas,** The Town of Highland, through its Town Council, acting as the Works Board (hereinafter sometimes referred to as Grantee), now wishes to finally authorize, adopt and approve the permanent utility easement agreement between the Town of Highland as Grantee and Grace M. Groat of Highland, Indiana as Grantor;

**Now, Therefore, Be It hereby Ordered** by the Highland Town Council, acting as the Works Board of the Municipality as follows:

**Section 1.** That the Permanent Drainage Easement Agreement between Grace M. Groat of Highland, Indiana (Grantor) and the Town of Highland (Grantee), which is incorporated by its reference, is hereby authorized, approved, accepted and ratified in each and every respect;

**Section 2.** That Town of Highland, as Grantee, accepts from Grace M. Groat, as Grantor the following:

(A) Town of Highland accepts its grant of a permanent drainage easement for the installation, construction and utilization of constructing, installing and utilizing storm drainage pipes together with any and all appurtenances and structures, according to the terms of the accompanying agreement, which is approved, accepted and ratified in each and every respect;

(B) Town of Highland accepts as Grantee, an easement conveyed, granted, and assigned by agreement from Grace M. Groat of Highland, Indiana, as Grantor, an easement in, under, over and across the following legally described real estate, to-wit:

Southerly 10.00 feet of the Northerly Half of Lot 28, Block 1, in the 5<sup>th</sup> Street Estates 1<sup>st</sup> Addition to the Town of Highland as recorded in the Plat Book 31, Page 57 in the Recorder's office of Lake County, Indiana.

**Section 3.** That the agreement adopted by this order is incorporated herein as an exhibit to this order;

**Section 4.** That the Town Council President and the Clerk-Treasurer are hereby authorized and directed to evidence this acceptance, approval and adoption of the easements and agreement by affixing their signatures to the agreement.

**Be it So Ordered.**

**DULY, PASSED, ADOPTED and ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 11<sup>th</sup> day of June 2018 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

*(Agreement on File in the Office of Clerk-Treasurer)*

9. Authorizing the plenary business meeting on Monday, June 25, 2018 to start at 6:30 p.m.

Councilor Wagner moved to authorize the plenary business meeting to start as indicated. Councilor Kuiper seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The meeting of Monday, June 25, 2018 was set to begin at 6:30 p.m.

**Comments or Remarks from the Town Council:**  
*(For the Good of the Order)*

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • IT Liaison • Liaison to the Board of Waterworks Directors.*

Councilor Zemen acknowledged the Building Commissioner who offered a survey of matters pending before the Plan Commission.

Councilor Zemen acknowledged the Redevelopment Director, who reported on the Main Street Bureau's recent Car Cruise Downtown and its success in bringing many people to the downtown.

Councilor Zemen acknowledged the IT Consultant who thanked the Town Council for the passage and adoption of the Appropriation Transfer Resolution.

Councilor Zemen, with leave from the Town Council, engaged the Operations Director regarding the confluence of road improvement projects particularly Kennedy Avenue between Main Street and 45<sup>th</sup> Avenue. The Operations Director advised that the project was expected to be completed in the current week by Thursday at 7:00 a.m.

- **Councilor Dan Vassar:** *Liaison to the Park and Recreation Board.*

Councilor Vassar acknowledged the Parks and Recreation Superintendent, who offered a brief survey of programs in the Parks and Recreation Department. He reported that the construction on the Skate Park was underway.

Councilor Vassar congratulated the Parks and Recreation department for its recent quick intervention and response to a resident who was having a heart attack while at the Fitness Center and a news report that stated had it not been for the Parks and Recreation staff's intervention with the automatic electronic defibrillator, the resident who have died.

- **Councilor Steve Wagner:** • *Advisory Board of Zoning Appeals Liaison.*

Councilor Wagner thanked everyone who contributed to the success of the recent Car Cruise in the downtown.

Councilor Wagner also commended workers for no loss work days based on the most recent workplace safety report.

- **Councilor Konnie Kuiper:** • *Fire Department, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper acknowledged the Fire Chief who reported on the success of the Highland Fire fighters Association's successful Golf Outing, raising money to support shopping with a Firefighter program.

- **Councilor President Mark Herak:** *Town Executive • Chair of the Board of Police Pension Trustees • Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Liaison to the Community Events Commission • Town Board of Metropolitan Police Commissioners, Liaison.*

The Town Council President acknowledged the Clerk-Treasurer who reported on the valuable continuing education workshops he had attended that day as part of the annual ILMCT Conference and State Board of Accounts School taking place at South Bend. He noted in particular the value of the workshop on Redevelopment Commissions powers and status of the laws.

The Town Council President acknowledged the Operations Director, who reported on the status of sewer relining projects underway by the Department of Public Sanitation and Sanitary District.

The Town Council President commended the Police Department fundraiser for John Swisher at Blue Top Drive In Restaurant, to take place Saturday at 11:00 a.m.

**Comments from Visitors or Residents:**

1. Brandon Dothager, 8021 Glenwood, Highland, expressed concerns regarding the Maya Energy facility proposed for construction on the Little Calumet River property in the City of Gary. Mr. Dothager also stated that he has communicated his request that Indiana Department of Environmental Management deny the permit requested by the project.
2. Janine Harrison, 8802 Johnston Street, Highland, expressed support for the Town Council to act to have Highland become a “welcoming city.” She expressed opposition to the Maya Energy Facility proposed to be located on the Little Calumet River in Gary.
3. Susan Eleuterio, 3646 Ridge Road, Highland, expressed opposition to the Maya Energy Facility proposed to be located on the Little Calumet River in Gary.
4. Diane Dzurochak, 2908 Cambridge Way, Highland, expressed opposition to the Maya Energy Facility proposed to be located on the Little Calumet River in Gary. She further asked for the Town Council to take up the matter and support the residents by expressing its opposition to the project.
5. Anita Cox, 3443 E. 42<sup>nd</sup> Street, Highland, expressed opposition to the Maya Energy Facility proposed to be located on the Little Calumet River in Gary.
6. Carolyn McCreedy, identified herself as a retired teacher from Gary, expressed concerns about the Maya Energy Facility Project. She expressed her understanding that the facility would receive up to 9 trucks each hour bringing waste from Chicago for the facility to process.
7. Sam Henderson, Attorney with the Hoosier Environmental Council, 3951 N. Meridian Avenue, Suite 100, Indianapolis, Indiana 46208, explained that the Maya Energy Facility is styled as a waste to energy facility. He offered to be a resource if the Town Council wished further information.
8. Linda Aliana, 3752 173<sup>rd</sup> Street, Hammond, Indiana 46208, expressed concern about debris from the Maya Energy Facility and its negative impacts.
9. Terry Steagall, 8577 Kleinman Road, Highland, expressed his opposition to the Maya Energy facility.

With leave from the Town Council, Councilor Vassar engaged in a colloquy with the Attorney from the Hoosier Environmental Council regarding the project and the position taken by the city of Gary. It was noted that it had approved the rezoning required for the facility. However, it was further noted that the Mayor expressed concern about the facility.

**Payment of Accounts Payable Vouchers.** There being no further comments from the public, Councilor Zemen moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period May 15, 2018 through June 11, 2018 as well as ratify the payroll docket for the payday of May 11, 2018. Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket as well as the payroll docket were allowed, payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

**Vendors Accounts Payable Docket:**

**General Fund, \$472,180.05; Motor Vehicle Highway and Street (MVH) Fund, \$102,830.20; Local Road and Street (LR&S) Fund, \$11,970.34; Federal Forfeiture and Seized Assets Fund, \$7,800.00; Law Enforcement Continuing Education and Equipment Fund, \$8,436.00; Flexible Spending Agency (FSA) Fund, \$949.22; Insurance Premium Fund, \$161,142.04; Gasoline Agency Fund, \$23,187.59; Information Communications Technology Fund, \$11,640.32; Civil Donation Fund, \$1,525.78; Special Events Non Reverting Fund, \$1,292.23; Police Pension Fund, \$67,842.55; Traffic Violations and Law Enforcement Agency Fund, \$17,285.00; Municipal Cumulative Street Fund, \$5,686.34; Gaming Revenue Sharing Fund, \$7,906.58; Total: \$901,674.24.**

**Payroll Docket for payday of May 11, 2018:**

**Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$12,348.71; Building and Inspection Department, \$15,720.49; Metropolitan Police Department, \$122,602.58; Fire Department, \$3,587.43; Public Works Department (Agency), \$64,696.25; and Police Pension 1925 Fund, \$0.00; Total Payroll: \$218,955.46.**

**Adjournment of Plenary Meeting.** Councilor Vassar moved that the plenary meeting be adjourned. Councilor Wagner seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, June 11, 2018 was adjourned at 8:21 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer